User Guide

Mortgage Insurance Order Non-Delegated Radian MI Using Mortgage Builder[®]

Radian is integrated with Mortgage Builder® to provide fast and easy MI ordering for non-delegated users.

Below is a step-by-step guide to ordering non-delegated Radian MI through Mortgage Builder:



Mortgage Insurance Request

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Completing the Request Form

Select **Radian Guaranty Incorporated** as the Company Name.

Select **Standard** as the Application Type. The Certificate Type should always be **Primary** with a Coverage Plan of **Standard Primary**.

Required fields will default to the most common values:

Field

Application Type Certificate Type Coverage Plan Duration Type Initial Premium Payment Type Rate Plan Premium Refundable Renewal Calculation Type Percent of Coverage Default Standard Primary Standard Primary Periodic Monthly Deferred Borrower Paid Level Refundable Constant 25%

Access page 2 of the MI Request form to identify SplitEdge[®] options, if applicable.

customercare@radian.com 877.723.4261

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estcase, Tyler	Joh	Adams Mortgage Comp	any 222001024	
ompany Name	Radian Guaranty Incorporated		NOTES! 05/02/16	
ender ID		<u>V</u> iew Status	Complete	
equest Type	Original Reque	Decision Type		
pplication Type	Standard 🗸	Captive Reinsurance	e Indicator 📋 Relocation Loa	n
1I Certificate #		Sub Prime (AMinus) 📃 Declining Mark	æt
ertificate Type	Primary -	Percent Of Coverage	25.00	
overage Plan	Standard Primary 👻	LP Risk Grade		
uration Type	Periodic Monthly 🔹	Premium Term		
iitial Premium	Deferred -	Special Pricing Type		
oecial Program Type		Investor Program	<none></none>	•
ayment Type	Borrower Paid 🗸	Investor Program Desc		
ate Plan	Level	Down Payment Option	<none></none>	•
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urchase Eligibility		AVM Date		_
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enewal Calculation	Constant	AVM Value	0	.00
Fannie Mae Info	Click to upload single MI docum	ent(c) Click to unle	ad MI folder Submit	-



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Uploading Loan Documents Using Mortgage Builder Architect

Uploading Single Documents Including Blueprint

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Click on **Click to Upload Single MI Document(s)** to locate documents to send individually.

Select **Browse** and choose individual documents to send to Radian. You can select one or more than one. Once finished click **Save**.

For Blueprint users, download your documents from Blueprint to your system. Your documents will be consolidated into one pdf file for submission.

Uploading a Folder of Documents

You can save all your MI-related documents to one folder and upload them at the same time by selecting **Click to Upload MI Folder**.

Select **Browse** to navigate to the folder location on your desktop. Select the Folder and then click **Save** and **Submit**.

Once your Non-Delegated Request is received, you will receive a confirmation message.

After the completion of your document submission, your order form will update to display your Radian MI Certificate #. View Status will indicate **Pending Review** and the Decision Type will indicate **Suspended** until underwriting has been completed.

Providing Trailing Documents

You can update terms on the order form and send additional documents at any time. Select **Resubmission** as the Request Type and repeat the same process as your initial submission. Click **Submit** when finished.

Tip: Click on any field to activate the document upload buttons

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Access Your Underwriting Decision

Radian will send an email to notify you when underwriting is complete.

To check the status of your loan and retrieve your MI decision document, access your MI Interface menu and select Query from the MI Interfaces navigation bar.

A pop-up box will display. Enter the Loan Number or Borrower Last Name for the appropriate loan and click Enter.

The query will retrieve your MI rate information and automatically update the MI data in Mortgage Builder. Your Radian Commitment & Certificate of Insurance will display for loans that are approved.

If your submission has not been approved, a pop-up message will notify you of your loan status.

You can also access your most recent decision document by selecting View Certificate from the MI Interface menu.

Our goal is to make doing business with us simple by streamlining the MI ordering process. We are pleased to partner with Mortgage Builder to make sure your shopping experience for Radian MI is always quick, convenient and simple. Should you require any support while shopping for Radian MI via Mortgage Builder, please do not hesitate to reach out to the following resources:

Mortgage Builder Support

For Mortgage Builder support, call 800.850.8060 or email support@mortgagebuilder.com

Radian Support

Assistance with Radian technical issues should be directed to Client Connectivity at: ClientConnectivitySupportInbox@radian.com

customercare@radian.com 877.723.4261



Radian Guaranty Inc.

RADIAN Certificate of Insurance XX_SLOANTECH Today's Date 04/22/16 From RADIAN EDI Branch Phone Number Radian, in relia and conditions subject Loan, i e upon the data set forth below and in the insurance Application f the Master Policy RAF483, Ed. 12/13 upon payment of the dat initial insured represents to Radian that all data contained he tion, agrees to insure the subject Loan designated Premium. By remitting the P of Loan, 87071-000 Mail to Initial Insured Lender at: 87071-000 Initial Insured Lender KleinBank 611 Rose Dr Big Lake, MN 55309-0000 KielnBank 611 Rose Dr Big Lake, MN 55309-0000 ower Name EXAMPLE, CONV A Borrower Property 123 ANY STREET orrower(s) Name EXAMPLE, BASIC A SANTA CLARA, CA 95050 ertificate Number 51943094 Submission Type Non-Delegated Base Loan Amount S 115 000 Coverage Percentage 12.0 % Sale Price of Insured Property S 130,000 Financed Premium Amount S 0 Insured Loan Amount \$ 115,000 Renewal Type CONSTANT Refundable NO Origination Valuation \$ 130,000 Plan Code 3080417 BORROWER PAID Rate, Payment Fixed Rate, Fixed Payment Loan Term 30 Yrs 0.24% of loan ant 1st 1 yr(s). Re als of 0.24% of loan am Base LTV 88.46 % Total LTV 88.46 % CLTV 88.46 % Commitment Effective Date 04/21/16 yr 2 thru 10. Renewal of 0.2% yr of 11 thru term of ioan nmitment Expiration Date 08/19/16 Acceccment/Tax Rate with Accmt/Tax Premium with Assemt/Tax MI Premium um Due \$23.00 /mo \$0.00 n/a n/a DEFER n/a Renewal 11+ Years .2% \$19.17 /mo \$0.00 n/a n/a n/a Grand Total Due \$0.00 Lender Loan Number CONV ARM EXAMPL Total Remittance Radian Guaranty Inc. P.O. Box 823225 Philadelphia, PA 19182-3225 Special conditions Thindopane, in for basis and email a signed coupt of this form Radian Customer Care at <u>customercare@mails.com</u> Optionally, you can activate coverage via MI Online at mionine biz. Contact Radian Customer Care for additio details. 877.RADIAN1 (723.4261) sured and /or Loan Service (Name & Address) Radian ID numb eof, the Company has caused this Commitment and Certificate of Insurance to be signed by its duly authorized officers in fer e as their original signatures and binding on the company by virtue of the countersignature by its duly authorized representa-Bor Mun RAF485, Ed. 12/13



Commitment &